



Supreme Court of Nepal
Quarterly Progress Report -April to June 2016

Award ID	00071084
Award Title	Strengthening the Rule of Law & Human Rights
Project ID	00084773, 00086220, 00086216
Source of Funds	BCPR, UNPFN, UNDP, NORWAY, FINLAND & DENMARK
Executing Modality	NEX
Designated Institution	Supreme Court of Nepal
Budget Revision	
Project Beginning Year	2013
Project Ending Year	2017

Note: Updates of Risk Log, Issue Log and Monitoring and Communication Plan will be attached with the Quarterly Progress Report as annexes.

Signature _____
Project Manager

Signature _____
Executive Project Board

QUARTERLY PROGRESS REPORT (NIM project) 2016

Project Title: Strengthening the Rule of Law and Human Rights Protection System in Nepal Programme (RoLHR)

Award ID: 00071084

Project ID: 00084773

Duration of this Report: April to June 2016

Outcome 1 & 2: Justice Sector Development

EXPECTED OUTPUTS (Please include baseline, associated indicators and annual targets)	PLANNED ACTIVITIES (List key activities and their sub-activities that contribute to the respective outputs)	TIMEFRAME			Responsible Party	Funding Source (code)	Donor	Budget Codes	Budget Description	Unit Cost USD	No. of Units	Request for Cash Advance USD	Actual Expenditure	% of expenditure	Progress against quarterly/Annual Targets
		Apr	May	Jun											
Output 1 (First CPAP output): Judicial, legislative and administrative authorities have improved capacity to draft, reform and implement legislation that protects people's rights and constitutional guarantees (i) Justice sector institutions have improved capacity for coordinated service delivery; Vulnerable people are better enabled to access fair and effective security and justice institutions;															
Activity Result 1: Justice sector development process established	1.1. Justice Sector Coordination Committee secretariat established at central level and in selected districts.				SC-JSCC					30,473.85	56	117,320.00	106,291.13		
	1.1.1. Strengthen JSCC secretariat to implement recommendations and undertake research, monitoring and evaluation of initiatives	23 JSCC			SC-JSCC	DENMARK	71400	Contractual Service- Individual		673.85	26	17,520.00	13,842.31		
	i) Support staff for JSCC Central and district Secretariat	23 staff			SC-JSCC	DENMARK	74500	Miscellaneous expenses		1,450.00	4	5,800.00	1,849.24		
	ii) Support for Central and District level JSCC meetings	23 meetings			30000N	NORWAY	72100	Contractual Services- Companies		5,000.00	5	25,000.00	25,923.90		Completed
	iii) Equipment and furniture support in programme district JSCC Secretariat	23 districts			30000N	NORWAY	72200	Equipment and Furniture		10,000.00	3	30,000.00	30,035.25		JSCC meeting held in central level and 22 districts Completed
	iv) Complete refurbishment of Information desk and JSCC Secretariat in 5 districts	5 districts													Completed in Morang, Saptari and Salyan and work ongoing in Mahottari and Kapilbastu
Quarterly Targets:															
(a) JSCC Secretariat operational in 23 districts.	1.1.2. Train JSCC secretariat staff on planning budgeting, M & E, and GESI	1 training, 16 par			SC-JSCC	DENMARK	75700	Training, Seminar/Workshop		750.00	8	6,000.00	6,000.00		Completed
(b) 8 JSCC Secretariat staff trained on justice planning, budgeting, M&E.	i) Organise orientation for JSCC secretariat staff of new 8 districts														
(c) 22 dialogues, interactions, workshops etc. conducted on justice priority issues through district JSCC.	1.1.3. Support district JSCC to conduct interaction, dialogues, meeting etc. at district level partners and stakeholders on priority issues of justice sector to provide innovative service delivery across the sector in 23 district courts.				SC-JSCC	DENMARK	72600	Grant to beneficiary		6,000.00	4	24,000.00	18,049.44		
	i) Develop concept note of help desk in Sindhupalchowk	1 help desk													Completed
	ii) Provide support to help desk operation in Sindhupalchowk	1 help desk													Completed
	iii) Collect concept note from the district JSCCs	22 programs													Completed
	iv) Support District JSCC to conduct interaction, dialogue, training etc.														20 Districts JSCC completed programmes
	1.1.5. Support JSCC to conduct regional and national interaction and dialogues to implement JSCC work plan and its activities	1 workshop			SC-JSCC	DENMARK	75700	Training, Seminar/Workshop		600.00	5	3,000.00	4,590.99		Programme conducted
	i) Support to conduct workshop to implement JSCC work plan														
	1.1.7 Conduct induction programme for JSCC members in programme districts (programme conducted in December 2015 payment due)				30000D	DENMARK	75700	Training, Seminar/Workshop		6,000.00	1	6,000.00	6,000.00		Completed
	ii) Payment of J regional induction programs hotel cost	1 workshop													
Quarterly Targets:															
(a) Three pieces of research on priority justice issues limited	1.2. High level justice sector dialogue and research on case management and other justice sector priorities institutionalised and national strategy developed									3416.666667	18.00	15,000.00	7,487.92		
(b) Annual Justice sector conference held.	1.2.1 Conduct study research on selected priority areas of justice e.g. continuous hearing, mediation, expeditious justice delivery etc.	1 consultant			SC-RP	DENMARK	71300	Local Consultants		2,500.00	4	10,000.00	6,821.94		
	i) Develop TOR and hire consultant				30000D	DENMARK	75700	Training, Seminar/Workshop		125.00	4	500.00	116.54		Completed
	ii) Support consultants to conduct research on priority issues	3 researchs			30000D	DENMARK	71600	Travel		125.00	4	500.00	549.44		2 draft research reports ready and one research ongoing
	iii) Organise 1 consultation on draft research reports														Carry forwarded to 3rd quarter

EXPECTED OUTPUTS (Please include baseline, associated indicators and annual targets)	PLANNED ACTIVITIES (List key activities and their sub-activities that contribute to the respective outputs)	Targets for Planned Activities	TIMEFRAME			Responsible Party	PLANNED BUDGET						MONITORING FRAMEWORK			
			Apr	May	Jun		Funding Source (code)	Donor	Budget Codes	Budget Description	Unit Cost USD	No. of Units	Request for Cash Advance USD	Actual Expenditure	% of expenditure	Progress against quarterly/ Annual Targets
	1.2.2 Conduct annual justice sector conferences i) Develop programme schedule and organise annual conference	1 W/S, 50 pax				SC-SCC	30000D	DENMARK	75700	Training, Seminar/Workshop	666.67	6	4,000.00		Carry forwarded to 3rd quarter as it was planned in 2nd qtr but	
Quarterly Targets: (a) 10 district ISCC (300 court officials) trained on case calendar and tipot system software	1.3. Justice sector institutions demonstrate improved, coordinated service delivery in 23 pilot districts courts 1.3.1 Support to conduct orientation on calendar system software and Tipot System for court officials in 23 districts courts i) Organise orientation on calendar system and tipot system for court officials	10 orientations, 300 pax				SC-CP	30000D	DENMARK	75700	Training, Seminar/Workshop	652.17	23	15,000.00	14,534.17	Orientation on Tipot and Calendar system Software conducted in 11 programme districts	
	1.3.5. Conduct training to court officials to improve the quality of judgment writing (1 training on legal language) i) Organise training on legal Nepali language writing for court officials	1 training, 30 pax				SC-Publication, N/A	30000D	DENMARK	75700	Training, Seminar/Workshop	750.00	4	3,000.00		1 training completed	
Quarterly Targets:	1.4. Planning and monitoring capacities of the Supreme Court, OAG and MOJUPA strengthened 1.4.2 Provide capacity development supports to women court officials and officials from vulnerable communities and IAWJ conference (GESI workshops) i) Organise international travel to participate IAWJ conference	7 pax				SC, UNDP	30000D				3,285.71	7.00	23,000.00	21,008.52	Completed	
Quarterly Targets: Implementation of AZIC Action Plan supported: (a) Initiated 2 studies on priority issues identified by AZIC; (b) 50 judiciary officials trained on implementing AZIC activities (TOT)	1.5. Enhanced capacity of AZI commission for ensuring access to justice for vulnerable and marginalized. 1.5.6 Support to conduct training/orientation to interpreters and legal and lawyers Training workshop (1 workshops * 40 pax * 1 days * lumsum USD 3000) 1.5.8 Support to conduct 5 studies/Researches on priority issues identified by Access to Justice Commission i) Support consultants to conduct field research in 5 districts ii) Organise consultation meets iii) Finalize the study report by the consultant	3 trainings.				SC, AZIC	30000N	NORWAY	75700	Training, Seminar/Workshop	1,000.00	3	3,000.00	4,000.00	Carry forwarded to 3rd quarter in consultation with AZIC	
	1.5.9 Support to develop introductory booklet on Access to Justice Commission (AZJ) and its activities, and develop materials on different thematic issues i) Develop TOR and hire consultant ii) Organise consultation meets	2 consultations				SC, AZIC	30000N	NORWAY	71300	Local consultants	4,000.00	5	20,000.00	7,464.76	Completed	
	1.5.10 Support to conduct TOT on implementing AZIC activities i) Organise TOT programme	2 study				SC, AZIC	30000N	NORWAY	72600	Grants to beneficiaries and institutions	100.00	20	2,000.00	5,306.73	Consultation meeting carry forwarded to 3rd qtr as it took long time to prepare draft reports	
	1.5.11 Support to conduct international study visit to observe best practices on AZIC i) Develop Concept note of study visit	1 consultant				SC, AZIC	30000N	NORWAY	74200	Audio Visual & Print Prod Costs	3,500.00	1	5,000.00		draft reports of 2 research prepared	
		1 consultation				SC, AZIC	30000N	NORWAY	71300	Local consultants	1,500.00	1	1,500.00			
		2 TOT, 50 Pax				SC, AZIC	30000N	NORWAY	75700	Grants to beneficiaries and institutions	500.00	1	500.00		TOR developed, and consultant hiring process initiated	
						SC, AZIC	30000N	NORWAY	74200	Audio Visual & Print Prod Costs	1,000.00	1	1,000.00			
						SC, AZIC	30000N	NORWAY	75700	Training, Seminar/Workshop	2,000.00	5	10,000.00	15,732.19		
						SC, AZIC	30000N	NORWAY	75700	Training, Seminar/Workshop	6,250.00	8	24,000.00	24,000.00	2 TOT conducted, one in Birahagar and another in (Nepalgunj)	
														Completed		

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			Apr	May	Jun		Funding Source (code)	Donor	Budget Codes	Budget Description	Unit Cost USD	No. of Units	Request for Cash Advance USD	Actual Expenditure	% of expenditure
Quarterly Targets: (a) Court 'orientation' desks/ functions in 23 districts; (b) 50 court officials trained on communication skills.	<p>i) Organise the study visit</p> <p>Activity 1.6: Public Information ('Community relations' and donor coordination) mechanism developed</p> <p>1.6.1 Develop PSA, Manuals, booklets, brochures etc.) for information desk, JSCC secretariat and other court procedures</p> <p>j) Support to develop Supreme court, Appellate court and District Court documentary</p> <p>k) Support NIA to printing of Judicial Outreach Resource Materials and Bench Book</p> <p>1.6.3 Conduct information dissemination, client relation management, behaviour change, mediation and communication skills training for court officials in programme districts</p> <p>l) Develop training contents</p> <p>m) Organise training</p>	7 pax				SC, Publication	NORWAY	74200	Audio Visual & Print Prod Costs	4,500.00	7.00	12,000.00	2,431.38	Completed	Completed
Quarterly Targets: (a) Organised multistakeholder workshop on judgment execution (n=1); (b) Initiated for update judgment execution manual through hiring consultant	<p>Activity 1.7: Judgment execution system strengthened at central and district level.</p> <p>1.7.2 Support to facilitate operation of JED Task Force in districts in which case loads heaviest.</p> <p>j) Organise workshop on Judgment Execution</p> <p>1.7.4 Update Judgment Execution Manual</p> <p>k) Develop TOR</p> <p>l) Hire Consultant</p>	1 training, 50 pax				SC, JED	NORWAY	75700	Training, Seminar/Workshop	1,000.00	5	5,000.00	2,431.38	Completed	Completed
Quarterly Targets: (a) Organized workshop on strengthening integrity and accountability mechanisms for judiciary.	<p>Activity 1.8: Mechanisms to increase integrity in the Judiciary at National and Sub-national level are strengthened</p> <p>1.8.3 Organize workshop on strengthening integrity and accountability mechanisms in Judiciary</p> <p>j) Develop concept note about the workshop on strengthening integrity and Accountability Mechanisms of the Judiciary</p> <p>k) Organise workshop on strengthening integrity and Accountability Mechanisms of the Judiciary</p>	1 w/s, 40 pax				SC, JED	FINLAND	71300	Local consultants	1,000.00	1	1,000.00	2,973.35	Completed	TOR developed Consultant hiring process initiated
Sub Total Activity Result 1												259,320.00	211,230.15		
Activity Result 2: Implementation of Penal, anti-GBV, anti-discrimination and anti-corruption legislation developed and sustainable	2.3 Best practice model for implementation of laws developed and tested through implementation of Penal Code legislation											9,940.48	48,000.00	25,655.59	
Quarterly Targets: (a) supported legislative committee of parliament with necessary logistics; (b) Organized 7 consultation on penal	<p>2.3.2 Provide support to the secretariate of Legislative committee of parliament</p> <p>i) Procure equipment and hand over to Legislative Committee of Parliament</p> <p>2.3.3 Support to re-print and dissemination of bills and explanatory notes on penal codes</p>	computer-2, printer-2, photocopier-1, projector-2 3000 copies				RoLHR	FINLAND	72200	Equipment and furniture	857.14	7	6,000.00	4,108.07	Equipment procured and handed over to Legislative Committee	
													10,000.00	3,753.76	

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		Apr	May	Jun		Funding Source (code)	Donor	Budget Codes	Budget Description	Unit Cost USD	No. of Units	Request for Cash Advance USD	Actual Expenditure	% of expenditure	Progress against quarterly/Annual Targets			
	<i>ij Organise printing</i>																	
	<i>ijj Support to advertise the PSA in electronic and print media</i>																	
	2.3.4 Support to conduct consultation on penal code						30000F	FINLAND	75700	Training, Seminar/Workshop	2,250.00	8	18,000.00	17,803.76				Re-printing completed and dissemination being done
	<i>ij Develop concept note for consultations programmes</i>																	
	<i>ijj Conduct consultations programmes</i>				7 consultations													Completed
	2.3.5 Support to review and finalize the penal code																	
	<i>ijj National consultants to review and finalize the draft code (4*60 days ~ USD 100) +ijj National consultant (Translation of the draft bills)</i>						30000F	FINLAND	71300	Local consultants	3,500.00	4	14,000.00					4 consultants are working to review and revise the penal code bills
	Activity 2.4: Capacities for, anti-GBV, anti-discrimination legislation developed.																	
	2.4.2 Support to refurbishment of training hall for NIA						30000F	FINLAND	72200	Equipment and furniture	15,000.00	1	15,000.00					LOA ready to sign with NIA
	<i>ij Provide equipment and furniture</i>																	
	2.4.4 Develop comprehensive training manual for processing GBV cases for police, prosecutors, judges, court administration, NGOs, victims/witness and psycho-social support. (LOA with NIA)																	
	<i>ij Support NIA to develop manual</i>				1 Manual		30000F	FINLAND	71300	Local consultant	3,300.00	1	3,300.00					LOA ready to sign with NIA
							30000N	NORWAY	75100	Facilities & Administration (7%)								
							30000F	FINLAND	75100	Facilities & Administration (8%)	1,309.88	3						
							30000D	DENMARK	75100	Facilities & Administration (8%)								
													66,300.00	25,665.59				
													325,620.00	236,895.74				
	Sub Total Activity Result 1 & 2																	
	Activity Result 6: Program Support Cost																	
	Mid term review- National Consultant																	
	Develop overall RoLHR Sustainable Strategy-International Consultant						30000N	NORWAY	71200	Travel	4,000.00	1						
	Develop overall RoLHR Sustainable Strategy-National Consultant						30000N	NORWAY	71600	Travel	1,000.00	1						
	Revision of RoLHR Programme Documents/ARF International Consultant/Expert						30000N	NORWAY	71300	Local consultants	3,600.00	1		587.00				
	6.1. International/National Professionals																	
	National Program Manager (NPPP-4)						30000F	FINLAND	71400	Contractual services- individual	1,588.89	3	4,766.66	3,046.18				
	Justice Sector Coordinator (NPPP-4)						30000F	FINLAND	71400	Contractual services- individual	2,383.33	3	7,150.00	6,500.00				

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			Apr	May	Jun		Funding Source (code)	Donor	Budget Codes	Budget Description	Unit Cost USD	No. of Units	Request for Cash Advance USD	Actual Expenditure	% of expenditure	Progress against quarterly/ Annual Targets
	Legal Aid Coordinator (NPPP-4)					UNDP	30000F	FINLAND	71400	Contractual services- individual	2,383.33	3	7,150.00	6,500.00		
	Human Rights Officer (NPPP-2)						30000F	FINLAND	71400	Contractual services- individual	1,430.00	3	4,290.00	4,000.00		
	Monitoring and Evaluation Officer (NPPP-2)						30000F	FINLAND	71400	Contractual services- individual	1,180.00	3	3,540.00	3,200.00		
	Communication & Reporting Officer (NPPP-2)						30000F	FINLAND	71400	Contractual services- individual	983.33	3	2,950.00	2,900.00		
	Gender and Social Inclusion Officer (NPPP-2)						30000F	FINLAND	71400	Contractual services- individual	1,430.00	3	4,290.00	4,100.00		
	Field Project Coordinator (NPPP-3)/Nepalgunj						30000F	FINLAND	71400	Contractual services- individual	1,540.00	3	4,620.00	4,200.00		
	Field Project Officer (NPPP-2)-2						30000F	FINLAND	71400	Contractual services- individual	2,860.00	3	8,580.00	8,000.00		
	Legal Aid Officer (NPPP-2)						30000F	FINLAND	71400	Contractual service - individual	1,430.00	3	4,290.00	4,000.00		
	Admin & Finance Officer (NPPP-2)						30000F	FINLAND	71400	Contractual services- individual	1,173.33	3	3,520.00	3,000.00		
	6.2. Support Staff															
	Admin/Finance Associate (2)					30000D	DENMARK	71400	Contractual services- individual	2,383.33	3	7,150.00	7,000.00			
	Program Assistant (SU-4)					30000D	DENMARK	71400	Contractual service - individual	425.00	3	1,275.00	1,200.00			
	Programme Assistant (SU-6)-LA					30000D	DENMARK	71400	Contractual service - individual	200.00	3	600.00	600.00			
	Intern Program Assistant -1					30000D	DENMARK	71400	Contractual service - individual	806.67	3	2,420.00	2,420.00			
	Clerk (2)					30000D	DENMARK	71400	Contractual services- individual	806.67	3	2,420.00	2,420.00			
	Drivers (4)					30000D	DENMARK	71400	Contractual services- individual	806.67	3	2,420.00	2,420.00			
	Field Program Assistant (SU-5)/Nepalgunj					30000D	DENMARK	71400	Contractual service - individual	564.00	3	1,692.00	1,515.48			
	Messenger -2					30000D	DENMARK	71400	Contractual service - individual	666.67	3	2,000.00	2,000.00			
	Cleaner - 2					30000D	DENMARK	71400	Contractual service - individual	400.00	3	1,200.00	1,200.00			
	Other Need Based Field Staffs (2)					30000D	DENMARK	71400	Contractual services- individual	100.00	3	300.00	300.00			
	6.3. Overhead Expenditures															

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	Communication and Audio Visual Equipment					30000D	DENMARK	72400	Communication and Audio Visual Equipment	800.00	3	2,400.00	1,561.42		
	Rental maintenance of other equipment					30000D	DENMARK	73400	Rental maintenance of other equipment	3,333.33	3	10,000.00	7,238.53		
	Office Supplies					30000D	DENMARK	72500	Office Supplies	1,000.00	3	3,000.00	2,434.40		
	Rental & maintenance of premises					30000D	DENMARK	73100	Rental & maintenance of premises	2,000.00	3	6,000.00	9,904.78		
	Annual and Half yearly Review Cum Planning meeting and RRF validation workshop					30000D	DENMARK	75705	Training, Seminar/Workshop				7,166.47		
	Miscellaneous					30000D	DENMARK	74500	Miscellaneous expenses	1,833.33	3	5,500.00	2,863.33		
	Equipment / Furniture					30000D	DENMARK	72200	Equipment / Furniture	1,666.67	3	5,000.00	1,111.59		
	6.4. Monitoring & Evaluation, Security and Communication														
	Travel					30000D	DENMARK	71600	Travel	3,000.00	3	9,000.00	2,702.03		
	Miscellaneous					30000D	DENMARK	74500	Travel	833.33	3	2,500.00			
3												117,603.66	103,671.21		
Grand TOTAL												443,225.66	340,566.95		

